CONTINUOUS LEARNING PROCESS (CLP)
CLASS VI
COMPUTER

S.No.	Month	Chapter	Learning Outcomes
1	April	Ch-1 Computer Languages	The learner:- ● Identifies and explain the two types of programming language ● Explains the two categories of low-level language ● Defines 'compiler' and 'interpreter' and explain what each is ● Provides examples of interpreter and compiler language.
2	May	Ch-2 More on MS Windows 7	The learner:- ● Determines what operating system you have. ● Manages multiple windows. ● Uses keyboard shortcuts to perform tasks. ● Navigates the Start menu to locate programs, files, and settings.
3	July	Ch-3 More on MS PowerPoint	The learner:- ● Identifies the names and functions of the PowerPoint interface. ● Creates, edit, save, and print presentations. ● Formats presentations. ● Adds a graphic to a presentation. ● Creates and manipulate simple slide shows with outlines and notes. ● Creates slide presentations that include text, graphics, animation, and transitions.
4	August	Ch- 4 More on MS Word 2007	The learner:- ● Indicates the names and functions of the Word interface components. ● Creates, edit, save, and print documents to include documents with lists and tables. ● Formats text and to use styles. ● Adds a header and footer to a document. ● Adds a footnote to a document. ● Adds a graphic to a document.
5	September	Ch-5 Introduction to MS Excel 2007	The learner:- ● Uses Spreadsheet to enter text, data and formulas into a cell. ● Identifies Screen elements of Excel.

			● Describes how to format data, selecting/deselecting cells, operations of cells and columns/rows.
			● Uses different operations on cells and rows / columns.
6	October	Ch-6 Formulae in MS Excel 2007	The learner:- ● Applies formulae to calculate values with order of operations. ● Uses Arithmetic, Relational and Logical operators. ● Identifies method of sorting data and operator precedence. ● Applies this knowledge in real life. ● Improves practical and critical thinking skills.
7	November	Ch-7 MS Publisher 2007	The learner:- ● Describes MS Publisher and its capabilities. ● Demonstrates working with templates and objects, inserting images. ● Understands how to create, edit, save, open and print in Publisher. ● Applies this knowledge to create appropriate e-documents in MS Publisher. ● Improves practical skills.
8	December	Ch-8 Multimedia	The learner:- ● Defines computer graphics and multimedia. ● Identifies and describes the function of the general skill of Multimedia. ● Identifies the basic hardware and software requirements for multimedia. ● Describes the basic elements of multimedia.
9	January	Ch-9 More on E-mail	The learner:- ● Understands how to create and use an e-mail account. ● Describes how to compose an E-mail. ● Identifies how to Attach a file, open an attachment, reply, forward, delete and restore an E-mail. ● Improves practical and critical thinking skills.